RESOLUTION 2018-05

THE ANNUAL APPROPRIATION RESOLUTION OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2018, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year (the "Proposed Budget"), along with an explanatory and complete financial plan for each fund of the Ballantrae Community Development District (the "District"), pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set August 6, 2018, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Budget

a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Manager and at

the District's Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. That the Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2017/2018 and/or revised projections for fiscal year 2018/2019.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's Records Office and identified as the Budget for the Ballantrae Community Development District for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019, as adopted by the Board of Supervisors on August 6, 2018.
- d. The final adopted budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption.

Section 2. Appropriations

There is hereby appropriated out of the revenues of the Ballantrae Community Development District, for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the total sum of \$1,683,065 to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$1,024,660
TOTAL DEBT SERVICE FUNDS	\$ <u>557,421</u>
COLLECTION COSTS	\$ <u>100,984</u>
TOTAL SUM	\$1,683,065

Section 3. Budget Amendments

Pursuant to Section 189.016, Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016 of the Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 6TH DAY OF AUGUST, 2018.

ATTEST:

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT

Ray Lotito

Assistant Secretary

James Flateau

By

Chair of the Board of Supervisors

Exhibit A: 2018/2019 Fiscal Year Budget

BALLANTRAE CDD - STATEMENT 1 FY 2019 PROPOSED BUDGET GENERAL FUND (O&M)

		GENERAL FL	JND (O&M)					
	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2018 YTD - FEB	FY 2019 PROPOSED	VARIANO 2018-201
O&M REVENUES:	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	TID-PED	PROPOSED	2010-201
LANDOWNER ASSESMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,024,660	\$ 995,650	\$ 1,024,660	\$
EXCESS FEES CARRYFORWARD PREVIOUS YEARS CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)		-	2,791	1,822	2,791		2,812 111,648	22.1
OTHER INCOME	7,912	7,411	9,272	10,042	79,516	4,730	111,048	32,1
O&M TOTAL REVENUES:	922,791	919,460	1,043,462	1,040,325	1,106,967	1,000,380	1,139,120	32,1
O&M ADMINISTRATIVE EXPENDITURES:								
BOARD OF SUPERVISORS								
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	5,800	14,000	
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	10,000	4,421	10,000	
WEBSITE SERVER & NAME PUBLIC OFFICIALS LIABILITY INSURANCE	F 200	2 500	168	686	880	300	880	
MANAGEMENT SERVICES	5,369	2,500	2,658	2,500	3,300	2,500	3,300	
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-		-,	- 1	
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,200	22,165	53,200	
FINANCIAL CONSULTING SERVICES ACCOUNTING SERVICES	5,000	5,000	10,121	2			H	
ENGINEERING & LEGAL SERVICES	15,000	15,000	5,439	-	-	1-0	-	
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	18,000	1,400	18,000	
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	17,300	2,992	17,300	
ADMINISTRATIVE: OTHER ANNUAL FINANCIAL AUDIT	2 200		02002200	200.000	10,000.00		70400000	12
DISCLOSURE REPORT	3,200 1,100	3,400 1,000	3,600	3,500	3,600 1,000		3,700 1,000	1
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,775	-	3,772	
PROPERTY APPRAISER FEE	150	150	150	150	150	150	150	
LEGAL ADVERTISING ARBITRAGE REBATE CALCULATION	1,133	953	2,033	645	750	167	750	
DUES, LISCENSES AND FEES	650 1,088	650 1,057	650 225	609	650	189	650 1,200	
ADMINISTRATIVE CONTINGENCY	1,088	1,037	685	- 509	1,200 5,000	199	5,000	
O&M ADMINISTRATIVE TOTAL:	129,306	107,183	137,340	96,717	132,805	39,934	132,902	
INSURANCE			9					
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,025	6,003	3,177	1
PROPERTY CASUALTY	4,188	5,354	3,519	10,443	5,023	6,277	9,709	4,6
INSURANCE TOTAL	11,044	11,078	8,519	10,449	8,102	12,280	12,886	4,7
UTILITY SERVICES								
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	21,000	7,247	23,000	2,0
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	15,500	3,955	15,500	,2,
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	103,500	34,376	103,500	
UTILITY - WATER - CLUBHOUSE & POOLS STORMWATER ASSESSMENT	7,484	8,610	13,527	12,947	10,500	2,061	14,000	3,5
UTILITY SERVICES SUBTOTAL	911 146,038	866 146,737	1,105 148,161	1,128 146,289	2,200 152,700	1,751 49,390	2,200 158,200	5,5
Company and reconstruction of the company of the co								
LAKES/PONDS & LANDSCAPE LAKES/PONDS: CONTRACTS		ė.						
AQUATIC CONTRACTS	22,800	22,800	22,800	22,800	22,800	9,500	22,800	
LAKES/PONDS: OTHER	22,000	22,000	22,000	22,800	22,800	3,300	22,600	
FOUNTAIN REPAIRS & MAINTNANCE		7,591	905	1,249	1,500	5,897	3,000	1,5
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	¥			1,500	=	1,500	
LAKE/POND REPAIRS INSTALL/REPLACE AQUATIC PLANTS	8,850	2,400	15,150	(5)	10,000	5	10,000	
LANDSCAPING: CONTRACTS		-	4,750		5,000	-	5,000	
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,240	48,077	144,240	
LANDSCAPE - SECONDARY CONTRACTS		-	0.27	72	-	2	31,212	
LANDSCAPE OVERSIGHT/MANAGEMENT LANDSCAPING: OTHER	6,000	6,000	(25)	PER.		100		
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	12,000	7,588	14,000	2,
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	77,712	26,824	36,500	(41,
SOD & SEED REPLACEMENT	-	400	1,259	1,540	10,000		10,000	225
LANDSCAPE ENHANCEMENT EXTRA MOWINGS DURING RAINY SEASON		100	12,305	190	10,000 5,000	5,924	5,000	(10,
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	3,460	10,380	
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	1.50=3380	-	2,441	13,568	13,000	50	13,000	
AKES/PONDS & LANDSCAPE TOTAL	320,913	262,941	258,101	247,772	323,132	107,320	306,632	(47,
TREETS, SIDEWALKS, MAINTENANCE & OPERATIONS								
STREETS & SIDEWALKS				Constitution (Consti				
ENTRY & WALLS MAINTENANCE STREET/DECORATIVE LIGHT MAINTENACE	-	350	(E)	2,118	2,000	3.	2,000	
SIDEWALK REPAIR & MAINTENANCE	2,600	24/	(2)	120	1,000 1,500	-	1,000	
MAINTENANCE STAFF	2,000		350		1,500	(5)	1,300	
		70,289	73,503	72,535	79,480	27,824	79,480	
EMPLOYEE - SALARIES	55,555		8,698	6,343	6,083	3,723	6,833	1
EMPLOYEE - P/R TAXES	4,437	5,938		100000000000000000000000000000000000000	2 000	536	3,960	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP		5,938 3,243	3,300	4,959	3,960	252		
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES	4,437 3,612	3,243	3,300 820	1,505	1,900	652 4.000	1,900 9,600	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE	4,437		3,300			652 4,000 228	1,900 9,600 1,100	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE	4,437 3,612 4,800	3,243 10,000	3,300 820 7,200	1,505 7,052	1,900 9,600	4,000	9,600	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE TREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	4,437 3,612 - 4,800 1,267	3,243 - 10,000 847	3,300 820 7,200 580	1,505 7,052 556	1,900 9,600 1,100	4,000 228	9,600 1,100	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS CLUBHOUSE & SAFETY & SECURITY	4,437 3,612 - 4,800 1,267	3,243 - 10,000 847	3,300 820 7,200 580	1,505 7,052 556	1,900 9,600 1,100	4,000 228	9,600 1,100	j
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE TREETS, SIDEWALKS, MAINTENANCE & OPERATIONS CLUBHOUSE & SAFETY & SECURITY	4,437 3,612 - 4,800 1,267	3,243 - 10,000 847	3,300 820 7,200 580	1,505 7,052 556	1,900 9,600 1,100	4,000 228	9,600 1,100	
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS CLUBHOUSE & SAFETY & SECURITY CLUBHOUSE & MISCELLANEOUS PARK/FIELD REPAIRS CLUBHOUSE FACILITY MAINTENANCE	4,437 3,612 - - - 4,800 1,267 72,271	3,243 10,000 847 90,667 2,094 6,969	3,300 820 7,200 580 94,101 3,365 2,256	1,505 7,052 556 95,068	1,900 9,600 1,100 106,623 2,000 9,000	4,000 228 36,963 8,668 134	9,600 1,100 107,373 2,000 9,000	7
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE - HEALTH & PHONE STIPENDS MILEAGE STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS CLUBHOUSE & SAFETY & SECURITY CLUBHOUSE & MISCELLANEOUS PARK/FIELD REPAIRS CLUBHOUSE FACILITY MAINTENANCE CLUBHOUSE TELEPHONE/INTERNET/FAX	4,437 3,612 4,800 1,267 72,271	3,243 10,000 847 90,667 2,094 6,969 3,933	3,300 820 7,200 580 94,101 3,365 2,256 4,028	1,505 7,052 556 95,068 362 4,672 3,908	1,900 9,600 1,100 106,623 2,000 9,000 4,200	4,000 228 36,963 8,668 134 1,796	9,600 1,100 107,373 2,000 9,000 4,200	7
EMPLOYEE - P/R TAXES EMPLOYEE - WORKERS COMP PAYROLL PROCESSING FEES EMPLOYEE- HEALTH & PHONE STIPENDS MILEAGE ITREETS, SIDEWALKS, MAINTENANCE & OPERATIONS LUBHOUSE & SAFETY & SECURITY CLUBHOUSE & MISCELLANEOUS PARK/FIELD REPAIRS CLUBHOUSE FACILITY MAINTENANCE	4,437 3,612 - - - 4,800 1,267 72,271	3,243 10,000 847 90,667 2,094 6,969	3,300 820 7,200 580 94,101 3,365 2,256	1,505 7,052 556 95,068	1,900 9,600 1,100 106,623 2,000 9,000	4,000 228 36,963 8,668 134	9,600 1,100 107,373 2,000 9,000	2,8

BALLANTRAE CDD - STATEMENT 1 FY 2019 PROPOSED BUDGET GENERAL FUND (O&M)

		GENERAL FUI			Contract the Contract of the C			
	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2018 YTD - FEB	FY 2019 PROPOSED	VARIANCE 2018-2019
SEASONAL LIGHTING								The state of the s
PEST CONTROL	8,000	9,000	26,200	10,700	10,000	19,078	20,000	10,000
CLUBHOUSE EXTERIOR FURNISHINGS	75		755	955	520	200	520	(6 7)
CLUBHOUSE CLEANING	940	- 1	-	3,255	-		-	-
CLUBHOUSE MISCELLANEOUS		40.740	- Lorent	66		100	120205	
SAFETY & SECURITY	6,877	10,712	7,297	635	17,500	204	7,500	(10,000)
PART-TIME LAW ENFORCEMENT DETAILS		6767.0000	22.479.020.00	17665-3665-4	442450900000	12770000000	20020000000000000	
	38,590	35,760	41,960	35,120	50,000	9,240	50,000	-
SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	23,500	<i>5</i> 9.	23,500	0.70
EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	2,000	980	2,000	54
EMPLOYEE WORKER'S COMP	1,226	1,030	1,111		1,300	-	1,300	15
VIDEO SURVEILLANCE	95	31	185	65 March				9-
SECURITY - OTHER (GATE SERVICE)		- H	3,974	2,497	1,000	842	1,000	340
CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	132,470	44,252	135,270	2,800
2423244224					· · · · · · · · · · · · · · · · · · ·			
O&M CONTINGENCY								
O&M Contingency	25,318	6,618	13,997		34,257	4 <u>5</u> 67	44,257	10,000
O&M CONTINGENCY TOTAL	25,318	6,618	13.997	-	34,257	-	44,257	10,000
	175-4-1200-0-100-0-100	DVU LINE AT NOTICE AND ADDRESS OF THE ADDRESS OF TH	ST 6011764 C					
TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	890,089	290,139	897,520	7,431
EVOTOS (DETICITATOS) ON DESIGNATION DE LA CONTRACTOR DE L								
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	216,878	710,241	241,600	24,722
and the control of th							1	
OTHER FINANCING SOURCES AND (USES)							1	
RESERVES TRANSFERS OUT-OTHER FINANCING USES				1			_ 1	
EMERGENCY RESERVE	100,000	25,000	-	=		-	20,000	20,000
ASSET RESERVE	69,458	50,000	-	50,000	41,878	:= c	46,600	4,722
BILL PAYMENT RESERVE	100,000	- 1	2				1000	
PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	-	175,000	-
TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	-	241,600	24,722
14.4 C								
O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,106,967	290,139	1,139,120	32,153
NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	_	710,241	(0)	(0)

STATEMENT 2 BALLANTRAE CDD PROPOSED FY 2019 BUDGET - SERIES 2015 DEBT SERVICE ASSESSMENT

	FY 2019 PROPOSED
	BUDGET
REVENUE	
ASSESSMENTS ON-ROLL	\$ 557,421
INTERESTINVESTMENT	
TOTAL REVENUE	557,421
EXPENDITURES	
DEBT SERVICE OBLIGATION	554,504
TOTAL EXPENDITURES	554,504
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	2,917

TOTAL DS BUDGET	\$ 557,420.94
COLLECTION COST @ 6%	\$ 35,580.06
TOTAL	\$ 593,001.00